



Morris County Chamber of Commerce Technology Committee Member Bio

The Center for Business & Technology County College of Morris (CCM) Mr. Bob Lipka; *Manager, Sales & Marketing*

About:

The Center for Business and Technology at CCM offers professional training for workforce development of area businesses, public agencies and professional associations. Training can be delivered at the employer's site or at our Randolph or Morristown training facilities. We provide individual classes and training programs which can be customized to specific needs for high demand topics; such as, Technology/Computer Skills, Project Management, Management/Leadership Skills and Workplace Literacy.

Our goal is to deliver professional training to improve the quality of your workforce – your way!

I provide:

- Experienced Trainers
- Professional Training Courses customized to fit your needs
- Distance Learning options and access to a full range of academic programs offered at the college
- Cost-free assistance to secure NJ training grant funding for employee development

I'd like to speak with:

- Top company executives
- Division/Department Managers
- IT Executives
- Training Executives/Managers
- Human Resource Executives

Situations where I can help:

- PC Skills Training (Microsoft, Web Tools, GUI Tools, Media Tools, Networking)
- Computer Technology Training (Development Languages, Databases, Database Tools)
- Management/Supervisory Skills Training for technical and non-technical staff
- Project Management Training
- Communications Skills Training (verbal and written) for technical and non-technical staff
- Workplace Literacy Skills Training to include ESL and Occupational Spanish
- Customer Service Skills Training for technical and non-technical staff
- Customized Industry Specific Topics course development to: Increase efficiency and reduce costs, solve problems faster, increase innovation and reduce turnover.

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